

MISCELLANEOUS 2: CLASS POLICY



Course Description – Algebra I lays the foundation for all high school mathematics and science courses. The solution of linear equations and the graphing of linear functions form the core of the course. Polynomial operations are developed and applied to the solution of polynomial equations and operations with fractions. Verbal problems are used throughout the course to relate algebra to everyday situations and to develop problem-solving skills. Students use computers and calculators to aid in problem solving.

Textbook – *Algebra 1* by Ron Larson, and others, McDougal Littell, 2001.

Bring your textbook to class each day. Books must be covered at all times. Do not use newspaper or plastics that adhere to the book as a book cover. Do not tape the cover to the book. If your book is uncovered, you will get one warning before being given a detention.

Equipment - You will need the following equipment:

- ❖ Three-ring binder with at least 1-inch diameter rings.
- ❖ Package of FIVE notebook dividers.
- ❖ Adequate supply of full-size, loose-leaf paper – white only.
- ❖ Package of graph paper with 1/4-inch grid and holes for putting in a notebook.
- ❖ A Texas Instruments TI-30XS MultiView scientific calculator is required.
- ❖ Ruler.
- ❖ Pencils. It is recommended that you buy a plastic pencil holder to keep in your notebook.

Textbook, calculator, pencils, and three-ring binder with paper should be brought to class daily.

Grades - Grades will be calculated following the school grading scale as indicated below.

Marking Quarter

Category	Weight
Tests	50%
Quizzes	20%
Homework	20%
Notebook	10%

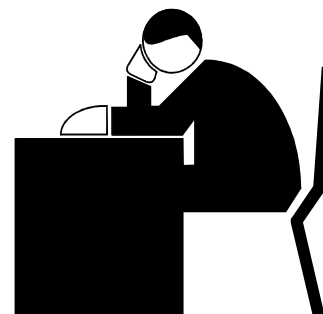
Tests - Tests must be taken in pencil. Extra time will be given only to students designated by Dr. Hutchison. ***You may not share a calculator during a test.***

If you are absent for illness on the day of a test, you have one grace day plus as many days to make up the test following your return as you were absent. (i.e. If you are absent for three days, you must make up the test on or before the fourth day back in school.) If you fail to make up the test in the given number of days, your test score will be penalized four points per day.

If you are absent from class for a school-related activity on the day of a test, you must notify me as soon as you find out about it (at least one day ahead). You will normally be required to take the test before you leave for the activity. Failure to inform me of your absence *before* leaving will result in a four-point penalty.

Quizzes - You will have a brief 10 point quiz at the start of class each day. Questions will require solving a problem or stating a definition or theorem from the previous day's lesson. Quizzes must be taken in pencil. When you miss a quiz because of absence from class, you do *not* make it up. You are *not* required to take a quiz on the first day back after an absence from class. ***You may not share a calculator during a quiz.***

Homework - Homework is an essential part of the course and will be assigned nightly. You are expected to check your answers against those in the back of the textbook and raise questions in class about any you were not able to solve. You should also make corrections to your homework paper after problems are explained in class.



All work must be done in pencil on 8½ by 11 (or 8 by 10½) inch *white* paper, in neat, readable fashion. The paper may not be torn from a spiral notebook. There must be a heading on the top of the first page as shown below:

Pg. 6-8: 26, 27, 29 - 35, 37, 40, 41, 48, 49

Pg. 2: 1 - 4, 10, 11

John Doe

9/12/09

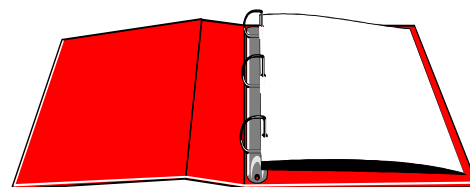
The date on the paper (even late papers) must be the ***due date as given on the Homework Assignment Chart.*** An assignment that lacks any of the above will be returned for corrections.

You will be given a Homework Assignment Chart at the start of each new testing unit. Assignments will be collected at the *start* of class on the date indicated on the Homework Assignment Chart. Points will be assigned on a scale of 0 to 5. A paper turned in on time but not given a 5 can be raised to a 5 by completing the work fully and properly by the end of the next school week. A late paper can be raised to a 3 by completing the work fully and properly by the end of the next school week. ***Any assignment that is turned in beyond the end of the next school week or beyond the end of the marking quarter will not be accepted, and the original score will be retained for that assignment.*** After a homework paper has been shown for credit, it is to be kept in the class notebook. ***Never throw away any of the papers we use in class.***

If you are absent from school, your homework papers will be accepted without penalty up to the end of the week that follows your return to school. After that, missed assignments will not be accepted. If you are absent for a week or more, please see me to make special arrangements.

You may work with fellow classmates on your homework, when necessary. ***Copying another student's homework paper is never allowed.*** Any work which is in my judgment copied off another paper will receive a permanent score of zero on ***both*** papers.

Notebook - You must have a three-ring notebook (with at least 1-inch diameter rings) to be used *exclusively* for this class. It must have FIVE labeled dividers IN THIS ORDER: 1) Miscellaneous, 2) Def/Thm, 3) Classwork, 4) Homework, and 5) Review.



Your notebook should also have a pocketed section back for keeping quizzes. Notebooks will be collected and graded on an announced date once each marking quarter. A late notebook will be marked down four points for each day it is late.

Notebooks will be graded as follows

- 5% Miscellaneous – Notebook Grading Sheet, Class Policy Sheet, and other special sheets, in numerical order.
- 5% Def/Thms – Definition/Theorem Sheets in numerical order.
- 65% Classwork – Classwork Pakets in numerical order. Any notes missed because of absence must be copied into the notebook from a classmate.
- 15% Homework – Papers should be grouped by chapter as follows: Homework Chart, Problem Sheet, daily assignments in chronological order.
- 5% Review – Review Sheets in numerical order.
- 5% Pocketed section for quizzes.

At the end of each marking quarter, you may remove quizzes, homework, completed Homework Charts, and completed Problem Sheets. At the end of the first semester, you may remove Chapters 1 - 5 Classwork and Review Sheets. Removed items should be stored at home.

Calculator - You are required to purchase a Texas Instruments TI-30XS MultiView scientific calculator and to bring it to class daily, beginning with the start of Chapter 3. You may *not* use a graphing calculator at any time in this class. You may NOT share a calculator during a quiz or test. *Storing of any mathematical theorems or formulas in the memory of the calculator is not allowed and will be considered intentional cheating.*

Extra Help - When you have difficulty doing the homework, you should consult a classmate for help and ask questions in the next class period. If after so you are still confused, please make an appointment to come to me for help. When you have been absent from school, it is important that you *first copy a classmate's notes into your notebook* before coming to me for help.